



Grafton Oakwood



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ct@graftonoakwood.com



Mielżyńskiego 14, Poznań

Privacy Policy for Grafton Oakwood Holdings

Last updated: 21 November, 2024

Grafton Oakwood Holdings (“Grafton Oakwood,” “we,” “our,” or “us”) values your privacy and is committed to protecting your personal data. This Privacy Policy explains how we collect, use, and protect information about you when you interact with us, including through our website and services. It also includes our Cookie Policy, which details how we use cookies and similar technologies.

Contact Information

Grafton Oakwood Holdings
Mielżyńskiego 14, Poznań, 61-725, Poland

KRS: 0000843217 | **NIP:** 784-25-63-947

Phone: +48 571 034 070 | **Email:** ct@graftonoakwood.com

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1. Scope of This Privacy Policy

This Privacy Policy applies to:

- Visitors to our website.
- Clients and users of our services.
- Prospective clients and partners who interact with us.

2. Data We Collect

We may collect and process the following types of personal data:

- Contact Information: Name, email address, phone number, and mailing address.
- Business Information: Details about your company, job title, and industry.
- Financial Information: Payment details for billing purposes.
- Usage Data: Information about how you interact with our website (e.g., IP address, browser type, and pages viewed).
- Communication Data: Information provided when you contact us, including correspondence.

3. How We Use Your Data

We use your personal data for the following purposes:

1. Service Delivery: To provide, manage, and improve our services.
2. Communication: To respond to inquiries, provide updates, and send promotional materials (with your consent).
3. Compliance: To comply with legal and regulatory obligations.
4. Analytics: To analyze website performance and user behavior for optimization purposes.



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4. Legal Basis for Processing

We process your data based on one or more of the following legal grounds:

- Contractual Necessity: For fulfilling agreements with you.
- Consent: When you have explicitly agreed to our use of your data.
- Legitimate Interests: For improving our services and protecting our business.
- Legal Obligation: To comply with applicable laws.

5. How We Share Your Data

We may share your data with:

1. Service Providers: Vendors who assist with our operations, such as IT support, analytics, and marketing.
2. Legal Authorities: If required to comply with legal obligations or protect our rights.
3. Business Transfers: In the event of a merger, sale, or acquisition, your data may be transferred to the new entity.

6. International Data Transfers

As a company with international clients, your data may be transferred and stored outside the European Economic Area (EEA). When we transfer your data, we ensure appropriate safeguards, such as Standard Contractual Clauses, are in place.



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8. Your Rights

You have the following rights under applicable data protection laws:

- Access: Request a copy of your data.
- Correction: Correct inaccuracies in your data.
- Deletion: Request deletion of your data where applicable.
- Restriction: Limit how we process your data.
- Portability: Receive your data in a structured format.
- Objection: Object to data processing based on legitimate interests.
- Withdraw Consent: If processing is based on consent, you can withdraw it at any time.

To exercise your rights, contact us at ct@graftonoakwood.com.

9. Cookie Policy

9.1 What Are Cookies?

Cookies are small text files stored on your device when you visit our website. They enable us to improve your browsing experience and deliver personalized content.

9.2 Types of Cookies We Use

- Essential Cookies: Necessary for website functionality.
- Performance Cookies: Help us understand how visitors interact with the site.
- Functional Cookies: Enable enhanced features like language preferences.
- Targeting Cookies: Used for marketing and advertising purposes.



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9.3 Managing Cookies

You can manage or disable cookies through your browser settings. Please note that disabling certain cookies may affect website functionality. For more details, see our Cookie Management Guide.

10. Data Security

We implement technical and organizational measures to protect your data from unauthorized access, loss, or misuse. However, no system is completely secure, and we cannot guarantee absolute security.

11. Third-Party Websites

Our website may contain links to external websites. We are not responsible for the privacy practices or content of third-party sites.

12. Policy Updates

We may update this Privacy Policy periodically to reflect changes in our practices or legal requirements. The updated policy will be posted on our website with the revision date.



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13. Contact Us

If you have any questions or concerns about these Privacy Policy, please contact us:

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- NIP: 784-25-63-947
- Phone: +48 571 034 070
- Email: ct@graftonoakwood.com

By using our website and services, you acknowledge that you have read and understood this Privacy Policy.

Regards,

Jean-Phillippe Wijnholds
CEO